



Approved Minutes from the meetings of the
Weigh & Tolls Committee of
Yarm Town Council
Year Ending 31st March 2010

**Minutes of a Meeting of the Weigh and Tolls Committee of Yarm Town
Council held in the Town Hall commencing at 7:00pm on Tuesday 09th June, 2009**

PRESENT: Cllr Hadlow (in the chair) Cllrs: Hornby, Neil, Miss Sherwood; Mrs. Simpson, Webster; Mrs.Whitehill, and Whyte

APOLOGIES FOR ABSENCE: Cllrs: Anderson, Mc Nichol, Suddes and Mr. Addison (Rate Payers Representative).

8 MINUTES

8.1 The minutes of the previous meeting held on 12th May, 2009 were agreed.

9 DECLARATION OF INTERESTS

9.1 No declaration of interest were declared.

10 MATTERS ARISING

- 10.1 Item 5.0 The Clerk confirmed she had written to Allianz Insurance informing them of the Food Festival event and clarified that Yarm Town Council will not accept any liability for any accidents which occur during the festival.
- 10.2 Item 5.1 The Clerk confirmed she had written to Alliance4wind giving them approval to hold an information stall in Yarm High Street on Friday 15th May 2009.
- 10.3 Item 5.2 The Clerk confirmed she had written to Newcastle Building Society giving them approval to hold a promotional stall in Yarm High Street on Friday 15th May 2009.
- 10.4 Item 5.3 The Clerk confirmed she had spoken to Stockton Borough Council requesting a copy of the lease and up to date plans for the toilet in the Town Hall.
- 10.5 The Clerk confirmed she had spoken to Stockton Borough Council requesting that negotiations take place to reduce the quote from Premier Traffic Management. The Clerk further confirmed that the quote has now been reduced to £3,010 and has been agreed.

11 ACCOUNTS

11.1 The Weigh & Tolls Committee accounts were presented and agreed.

12 USE OF TOWN HALL AND HIGH STREET

12.1 The Clerk confirmed that a Steering Group meeting for the Town Hall Project has been arranged for Monday 15th June 2009 at 7.00 p.m.

13 YARM FAIR

13.1 The Clerk was requested to obtain quotes from outside catering firms for the catering and bar facilities for the Riding of the Fair.

14 TO RECEIVE ITEMS FOR INFORMATION AND CONSIDERATION FOR THE NEXT AGENDA

14.1 No items were received for information or consideration for the next agenda.

There being no further business, the meeting closed at 7:10pm

**Minutes of a Meeting of the Weigh and Tolls Committee of Yarm Town
Council held in the Town Hall commencing at 7:00pm on Tuesday 10th November,
2009**

PRESENT: Cllrs Hadlow (in the chair) Hornby, Neil, Mc Nichol, Mrs. Simpson, Smith, Suddes, Webster; and Mr. Addison (Rate Payers Representative).

ALSO PRESENT:

Doug Nicholson		Friends of Tees Heritage Park
Graham Clingan	Development Manager	Stockton Borough Council
Faye Dunnill,	Project Officer	Stockton Borough Council

APOLOGIES FOR ABSENCE: Cllrs: Miss Sherwood, and Whyte

38 MINUTES

38.1 The minutes of the previous meeting held on 13th October, 2009 were agreed.

Cllr. Julia Whitehill joined the meeting at 7.09 p.m.

39 DECLARATION OF INTERESTS

39.1 No declaration of interests were declared.

40 MATTERS ARISING

40.1 Item 32.3 the Clerk confirmed that she has arranged for the Tom Brown sign to be hung and other pictures in the Town Hall to be re-arranged and displayed appropriately.

40.2 Item 34.3 the Clerk confirmed she had ordered 300 copies of the Remembrance Sunday service for distribution to the public.

40.3 Item 34.4 the Clerk confirmed that the roll of honour had been made available for Sunday 8th November.

40.4 Item 34.5 the Clerk confirmed that she had written to the Reverend Simon Gurd and reserved seats in the church for the Councilors.

41 ACCOUNTS

41.1 The Weigh & Tolls Committee accounts were presented and agreed.

42 USE OF TOWN HALL AND HIGH STREET

42.1 Doug Nicholson, and Graham Clingan, gave a brief presentation on the development of the Tees Heritage project and leaflets were circulated to all Councilors. The main aim of the project is to protect land between the Tees and Yarm which is recognised by Stockton Borough Council as the heritage park area and includes areas of Ingleby Barwick and Basildon Woods in Thornaby. Aims, objectives bids and funding were discussed. Councilors were informed that the Friends of the Tees Heritage Park bid is now down to the final two bids being considered in the North East of England and results will be available in April 2010. Phase one will be focused on Preston Park and Eaglescliffe areas and work will be carried out to improve the access creating gateway features designed by

community groups. Private land ownership and policies were discussed. The project is a twenty five year conservation programme and Stockton Borough Council is looking for additional partners to work with. Cllr. Hadlow thanked the gentlemen for attending the meeting and offered the Council's full support to the project.

42.2 Faye Dunnill of Stockton Borough Council addressed the meeting. Councilors were informed that Stockton Borough Council are to pilot a scheme in Yarm and Norton regarding the use of advertising boards outside of properties on the High Street. The pilot project will require that planning is obtained by businesses before advertising boards can be placed outside of business premises. Discussions took place regarding the pros and cons of such a project. Councilors were asked to vote on a number of questions regarding the pilot scheme. The Councilors requested more information on the subject before backing the pilot scheme.

43 YARM FAIR

- 43.1 Yarm Fair will be reviewed in the New Year at a meeting to be arranged. Any comments for consideration and inclusion on the agenda should be sent to the Clerk before the agenda is published in January.
- 43.2 The information supplied by Medics UK regarding the number of incidents requiring first aid attention was noted.
- 43.3 The figures for the use of the Park and Ride facility supplied by Compass Royston were noted. These figures will be compared with past figures at the January review meeting.
- 43.4 Letters of thanks regarding Yarm Fair were noted.
- 43.5 Cllr. Mrs. Simpson made reference to the fact that Cllr. Hadlow made a political speech during the ridings of Yarm Fair and that this was not the forum for such a speech. Cllrs. Mrs Simpson also made reference to people riding on the trailer who were not invited to do so. These points will be raised during the review of Yarm Fair in January.

44 REMEMBRANCE SUNDAY

44.1 The Remembrance Sunday Service went extremely well, with increased numbers of the members of the public attending. It was suggested that the number of service sheets should be increased to 400 to accommodate the increased numbers. The Clerk was instructed to write to Yarm Grammar School inviting the orchestra to attend next year's service and to arrange a meeting with the Head of Music to discuss playing music for members of the public whilst awaiting the start of the service in the High Street.

45 LIGHTING OF THE CHRISTMAS TREE

45.1 The arrangements for the lighting of the Christmas tree were discussed. The Clerk was instructed to add on to the service sheet that mulled wine and mince pies will be available in the George and Dragon following the Christmas tree lighting and everyone will be welcome to attend.

46 TO RECEIVE ITEMS FOR INFORMATION AND CONSIDERATION FOR THE NEXT AGENDA

46.1 No items were received for information or consideration for the next agenda.

There being no further business, the meeting closed at 8:10 pm

Signed, this 8th day of December, 2009

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Chairman

**Minutes of a Meeting of the Weigh and Tolls Committee of
Yarm Town Council held in the Town Hall commencing at
7:00pm on Tuesday 12th January, 2010**

PRESENT

Chairman: Councillor Hadlow

Councillors: Hornby, Neil, Mrs. Simpson, Miss Sherwood,
Suddes, Mrs. Whitehill, Whyte and Mr. Addison (Rate Payers Representative).

Clerk/Responsible Financial Officer: Mrs. M Milburn

APOLOGIES FOR ABSENCE.

Apologies for absence were received from or on behalf of Town Councillors Mc Nichol, Smith, and Webster.

54 MINUTES

54.1 The minutes of the previous meeting held on 8th December, 2009 were agreed as a true and accurate record.

54.2 The minutes of the Heritage Centre meetings held 15th September 2009 and 1st December 2009 were agreed as a true and accurate record.

55 CODE OF CONDUCT – DECLARATION OF INTERESTS.

55.1 No declaration of interests was declared.

56 MATTERS ARISING

56.1 Item 52.1 the Clerk confirmed that she had arranged a meeting to discuss Yarm Fair on 26th January 2010 at 7.00 pm at as requested.

57 ACCOUNTS

57.1 The Weigh & Tolls Committee accounts were presented and agreed.

58 USE OF TOWN HALL AND HIGH STREET

58.1 Faye Dunnill of Stockton Borough Council updated the Councillors on the proposals to pilot a scheme for advertising boards on the High Street. The recommended dimensions for the constructions of advertising boards are 1.2 m x 73cm w and Disability Discrimination Act recommendations are that no swing boards should be allowed in the High Street. The recommended positioning of the notice board from the kerb side is 1.8m and an appeal process will be made available if required and all appeals will be dealt with on merit. Planning consent will be needed for all advertising at a cost of £95.

Policing of the scheme will be carried out by street wardens who will undertake the duty as an additional role. It was resolved that Faye Dunnill is to attend the next meeting as requested by the Councillors, with measurements of the width of the paving in the high street and up to date statistics on the number of traders who will be affected by the proposed pilot scheme.

Chairman.....

- 58.2 John Niven Architects have informed the Clerk that the planning application for changes to the Town Hall expired on the 19th of December 2009. The Planning application was taken out in 2006 and permission will need to be revised before work can progress. The cost of the materials is expected to be similar to the 2006 quote and this is due to the recession and it's effects. Full costs will be provided as soon as possible. The Clerk informed the Council that she had completed expressions of interests for applicable grants and will be meeting with Stockton Borough Council Grant's officer in the near future to discuss the funding further.
- 58.3 The date for the meeting to discuss the Christmas tree lighting, Yarm Gala and the 300 year anniversary celebrations as 19th January 2010 at 7.00 pm was noted. The Clerk informed the Council that Lord Crathorne's Personal Assistant had contacted the Clerk requesting the details for the official opening of the Town Hall event to mark the 300 year anniversary celebration. It was resolved that the Clerk should inform Lord Crathorne's Personal Assistant that a dignitary will be invited to officially open the Yarm Gala and the Town Hall celebration on Sunday 20th June 2010 at 11.00am

59 YARM FAIR

- 59.1 Yarm Fair protocol was discussed. Cllrs. Mrs Simpson made reference to the people who should be riding on the trailer and the length of time between people getting off the float and waiting for the lunch. The Clerk was instructed to allow people more time to socialise on the High Street after the ridings and to bring the lunch forward to 12.15 pm from 12.30 pm.
- 59.2 The Guest list for Yarm Fair was reviewed. It was resolved that as well as the existing invitees other dignitaries should be invited and also that names should be put forward from councilors for any additional guests who have contributed towards the community. This will allow for five Yarm residents with one guest each to be invited to the ridings and luncheon.

60 TO RECEIVE ITEMS FOR INFORMATION AND CONSIDERATION FOR THE NEXT AGENDA

- 60.1 No items were received for information or consideration for the next agenda.

There being no further business, the meeting closed at 7:55 pm

Signed, this 9th day of February, 2010

Chairman.....

Clerk.....

Date.....

Date.....

**Minutes of a Meeting of the Weigh and Tolls Committee of
Yarm Town Council held in the Town Hall commencing at
7:00pm on Tuesday 9th February, 2010**

PRESENT

Chairman: Councillor Hadlow

Councillors: Hornby, Mc Nichol, Mrs. Simpson, Miss Sherwood, Smith, Suddes, Webster, Mrs. Whitehill, and Mr. Addison (Rate Payers Representative).

Clerk/Responsible Financial Officer: Mrs. M Milburn

APOLOGIES FOR ABSENCE.

No apologies for absence were received.

61 MINUTES

61.1 The minutes of the previous meeting held on 12th January, 2010 were agreed as a true and accurate record.

62 CODE OF CONDUCT – DECLARATION OF INTERESTS.

62.1 No declaration of interests were declared.

63 MATTERS ARISING

63.1 No matters arising were declared

64 ACCOUNTS

64.1 The Weigh & Tolls Committee accounts were presented and agreed.

65 USE OF TOWN HALL AND HIGH STREET

65.1 Faye Dunnill of Stockton Borough Council updated the Councillors on the proposals to pilot a scheme for advertising boards on the High Street. A policy document received by the Clerk had been circulated prior to the meeting. Faye Dunnill confirmed that thirty nine A-boards were currently being used in the High Street. Three of the businesses already displaying A-boards would be affected by the new policy. Discussions surrounding the style and the cost of purchasing permits were discussed. Councillor Hornby enquired if a time limit would be imposed on businesses who currently advertise on unsuitable boards to purchase compliant boards. Councillor Hadlow felt that boards should be prescriptive and in line with the aesthetics of the High Street. Faye Dunill noted the comments of the Council and requested the Council inform the Traders of the proposed changes.

65.2 It was resolved that the official opening of the Town Hall 300 year anniversary celebration will take place on 20th June 2010. Lord Crathorne will officially open the Town Hall at 10.45 am. The Clerk was instructed to organise a further events meeting to finalise details.

Chairman.....

66 YARM FAIR

66.1 The minutes of the Yarm Fair meeting held Tuesday 26th January 2010 were agreed as a true and accurate record.

66.2 Councillor Suddes requested that a representative from the Yarm Fire Brigade Services be added onto the list of people attending the Ridings. It was resolved that the Clerk would invite a representative to the Ridings.

67 TO RECEIVE ITEMS FOR INFORMATION AND CONSIDERATION FOR THE NEXT AGENDA

67.1 No items were received for information or consideration for the next agenda.

There being no further business, the meeting closed at 7:22 pm

Signed, this 9th day of March, 2010

Chairman.....

Clerk.....

Date.....

Date.....

**Minutes of a Meeting of the Weigh and Tolls Committee of
Yarm Town Council held in the Town Hall commencing at
7:30pm on Tuesday 9th March, 2010**

PRESENT

Chairman: Councillor Hadlow

Councillors: Hornby, Mrs. Simpson, Smith, Suddes, Webster, Mrs. Whitehill, Whyte and Mr. Addison (Rate Payers Representative).

Clerk/Responsible Financial Officer: Mrs. M Milburn

APOLOGIES FOR ABSENCE.

Councillors: Mc Nichol and Miss Sherwood.

68 MINUTES

68.1 The minutes of the previous meeting held on 9th February, 2010 were agreed as a true and accurate record.

69 CODE OF CONDUCT – DECLARATION OF INTERESTS.

69.1 No declaration of interests were declared.

70 MATTERS ARISING

70.1 The Clerk reported that she had sent the draft A-board policy to the Yarm Chamber of Commerce for distribution.

71 ACCOUNTS

71.1 The Weigh & Tolls Committee accounts were presented and agreed.

72 USE OF TOWN HALL AND HIGH STREET

72.1 Nothing was reported.

73 YARM FAIR

73.1 Nothing was reported.

74 TO RECEIVE ITEMS FOR INFORMATION AND CONSIDERATION FOR THE NEXT AGENDA

74.1 No items were received for information or consideration for the next agenda.

There being no further business, the meeting closed at 7:32 pm