

**MINUTES OF A MEETING OF THE WEIGH AND TOLLS COMMITTEE OF YARM
TOWN COUNCIL HELD IN THE TOWN HALL COMMENCING AT 7:00 PM ON
TUESDAY 13TH SEPTEMBER 2011**

PRESENT

Chairman: Councillor Hadlow

Councillors: Cllrs: Hornby, Johnson, Monck, Neil, Sherris, Mrs. Simpson, Webster, Wegg and Mr. P Smith (Ratepayers Representative)

Clerk/Responsible Financial Officer: Mrs. M Milburn

PC Wayne Bailey Cleveland Police Emergency Planning Officer

Graham Reeves Stockton BC Events Team

APOLOGIES FOR ABSENCE.

Apologies for absence were received from Cllr: Chatburn.

8 Members of the public attended the meeting.

31 MINUTES

31.1 The minutes of the previous meeting held on 12th July, 2011 were agreed as a true and accurate record.

32 CODE OF CONDUCT – DECLARATION OF INTERESTS.

32.1 No declaration of interest was declared.

33 MATTERS ARISING

33.1 Item 25.1. The painting and repair of the clock tower and the cleaning and refurbishment of the weather vane. The Clerk informed the Council that the work had completed with the exception of the refurbishment of weather vane.

33.2 Item 25.2 The repainting of the railings surrounding the war memorial. The Clerk informed the Council that the work was completed and that the signs regarding the chaining of bicycles' to the war memorial are on order with temporary signs in place.

34 ACCOUNTS

34.1 The Weigh & Tolls Committee accounts were presented and agreed.

34.2 A 3 year renewal plan for the maintenance of the Town Hall Clock at a cost of £552 plus VAT was agreed

35 USE OF TOWN HALL AND HIGH STREET

35.1 The refurbishment of the Town Hall weather vane was discussed.

RESOLVED: The refurbishment will be deferred until the Town Hall refurbishment project is underway.

36 THE 2011 YARM GALA

36.1 Cllr Hadlow informed the Council that he had received sponsorship money from Mr Majid of the Tall Trees. Mr Smith informed the Council that income of £863 from the Showmen's Guild was still outstanding as well as invoices for the services of Medics UK and Stockton Borough Council.

Chairman.....

Date.....

- 36.2 The Chairman informed the Council that he had responded to the letter from the Civic Society regarding the use of the Town Hall during the Yarm Gala.

37 THE 2011 YARM FAIR

- 37.1 The Guest list for the 2011 Yarm Fair was discussed and agreed.
- 37.2 The Clerk informed the Council that she had been unable to secure the services of a horn blower for the 2011 Yarm Fair. A press officer suggested he may be able to run an article on the issue. **RESOLVED:** The Evening Gazette will place an appeal in the local papers regarding this matter.
- 37.3 The quotes and menus for the catering of the ridings were considered and discussed. **RESOLVED:** The catering contract was awarded to Thornberry Catering at a cost of £11.95 per head + VAT for 60 people
- 37.4 Quotes for the provision of the First Aid facility were considered. **RESOLVED:** The First Aid contract was awarded to Medics UK at a cost of £580 + VAT
- 37.5 Quotes for the provision of the Park and Ride facility were considered. **RESOLVED:** The Park and Ride contract was awarded to Arriva at a cost of £637 + VAT
- 37.6 A temporary bus stops in Bridge Street/West Street and Bentley Wynd was considers and agreed at a cost of £85 + VAT.
- 37.7 The Quote for the placement and removal of Stand pipes facility were considered. **RESOLVED:** The standpipe contract was awarded to John L Bullen Plumbing and Heating at a cost of £125 +VAT.
- 37.8 Quotes for the provision of the Port-a-loo facility were considered. **RESOLVED:** The Port-a-loo contract was awarded to Teesdale Events and Site Services (TESS) at a cost of £715 + VAT
- 37.9 The event manual for the 2011 Yarm Fair was approved. The Clerk was commended for her hard work in the production of the document.
- 38.0 Signage for the Yarm fair was discussed and agreed. **RESOLVED:** The Traffic Management contract was awarded Premier Traffic Management at a cost of £5,180 + VAT.
- 38.1 Policing and enforcement of Yarm Fair were discussed. Offices from Stockton Borough Council and Cleveland Police reflected on previous year's procedures and the need for accountability by the Town Council and the Showmen's Guild. Cleveland Police will be in attendance of the Fair for crime and disorder purposes only. **RESOLVED:** Enforcement officers will be required for enforcement issues and events management will take over the responsibility of parking permits and notices. The Clerk is to liaise with the relevant officers to establish necessary cover for all of these areas. The anticipated cost is £2,000 and is at the discretion of the Clerk. It was further agreed that signs as recommended by the emergency planning officer informing the public of precautionary dangers during the riding be purchased at a cost of £142 + VAT. Proposed by Cllr Simpson and seconded by Cllr Sherris. Council offices and the Cleveland Police Emergency Planning Officer left the meeting at 7.20. p.m.
- 38.2 Mr Phillip Addison was appointed as the Bailiff to the 2011 Yarm Fair

Chairman.....

Date.....

39 FARMERS MARKET

- 39.1 Mr Smith discussed the Farmers Market which will take place on the 2nd Sunday of each month from 8.00 a.m. to 3.00 p.m. There will be no Farmers Market on Sunday 13th November due to the Remembrance Sunday Service. To date no income has been received from the Farmers Market.
- 39.2 Cllr Hadlow informed the council that he had held a Recreation Committee meeting and will forward the minutes to the Clerk for distribution. Items discussed included dates of 4th and 5th of June for a Victorian fair and street activities. This will require a road closure. The lighting of the Christmas tree to coincide with a Christmas market and Christmas Fair. Members of the Recreation Committee have all been allocated with responsibilities.
- 39.3 Discussions took place regarding the links from Yarm Town Council website to stay in North Yorkshire website. **RESOLVED:** The Clerk is to liaise with CP Computing regarding this matter.

40 Boundary Commission Changes

- 40.1 Discussions took place regarding changes to the boundaries for parliamentary purposes. Cllr Mrs Simpson objected to the changes stating that we should be in North Yorkshire as we have nothing in common with the Durham area. Cllr Webster agreed that there are no similarities. **RESOLVED:** It was agreed unanimously that the Chairman should write on behalf of Yarm Town Council objecting to the proposed boundary changes.

41 TO RECEIVE ITEMS FOR INFORMATION AND CONSIDERATION FOR THE NEXT AGENDA

- 41.1 No items were received for information or consideration for the next agenda.

42. TO CONFIRM THE DATE OF NEXT MEETING OF THE WEIGH AND TOLL COMMITTEE.

- 42.1 The date of the next meeting of the Weigh and Tolls Committee was confirmed as Tuesday 11th October 2011 at 7.00pm.

There being no further business, the meeting closed at 8:07 pm

Signed, this 11th day of October, 2011

Chairman.....

Date.....